

Cambodia - Economic Census of Cambodia 2011

National Institute of Statistics

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Overview

Identification

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KHM-NIS-ECC-2011-V01

Version

VERSION DESCRIPTION
EC2011_v1

PRODUCTION DATE
2013-07-22

Overview

ABSTRACT

Under the legal basis of the Statistics Law, the EC2011 aims at compiling basic statistics on establishments and enterprises in the whole Cambodia's territory. The final results provide information on the current situation of establishments in Cambodia and serve for various users such as policy makers, government officials at both national and local levels, international organizations, NGOs, private sectors, researchers, and development partners.

The Census aimed:

- a) to provide the fundamental statistics on the current status of the business activities of the establishments and enterprises including the financial aspectst which central and local governments require for profiling the nationt policy-making, calculating national accounts etc., and which academic researchers and other users need for their own study
- b) to provide the directories of establishments and enterprises as the master sampling frame of various sample surveys on businesses.

Legal basis of the Census

The Census was taken on the basis of the following legislation:

- a) Statistics Law, Article 6 and 7
- b) Sub-decree on Defining Datet Organizing and Proceeding of Cambodia 2011 Economic Census

KIND OF DATA
Census/enumeration data [cen]

UNITS OF ANALYSIS
Establishment

Individual

Scope

NOTES
Topics to be studied

- 1) Name of establishment, Address of establishment and Telephone number of establishment, Contact person
- 2) Sex of representative of establishment and Nationality of owner of establishment
- 3) Registration to Ministry of Commerce or Provincial Department of Commerce
- 4) Names of ministries which have issued a license or an approval for operating the businesses
- 5) Ownership of establishment (Legal status)
- 6) Single unit, head or branch office
- 7) Tenure, Kind and Area of business place
- 8) Year of starting business
- 9) Business hours
- 10) Number of persons engaged by sex, employment status and nationality during one week before 1st March 2011
- 11) Kind of main business activities (Industrial classification)

[Topics 12) to 14) relate with the following establishments only.]

a) Response of the topic 5) is General Partnership, Limited Partnership, Private Limited Company, Public Limited Company or Subsidiary of Foreign Company;

b) Response of the topic 6) is Head office.

12) Number of branch offices

13) Total number of entire regular employees at the end of December 2010

14) Kind of main and second main business activities as the entire enterprise

[Topics 15) to 21) relate with the following establishments only.] Response of the topic 6) is Single unit or Head office.

15) Does this establishment or this enterprise keep Balance Sheet and Income

Statements?

[In the following cases:

* All establishments whose response to the topic 5) is other than General

Partnership, Limited Partnership, Private Limited Company, Public Limited

Company or Subsidiary of Foreign Company.

** Establishments whose response to the topic 5) is General Partnership, Limited

Partnership, Private Limited Company, Public Limited Company or

Subsidiary of Foreign Company and the response to the topic 15) is "No"]

16) Total amount of sales, operating expenses, and employees' salaries and wages per day or per month, and number of working days in February 2011 or past recent

following case:

* Establishments whose response to the topic 5) is General Partnership, Limited

Partnership, Private Limited Company, Public Limited Company or

Subsidiary of Foreign Company and the response to the topic 15) is "Yes"]

17) Total amount of assets at the end of December 2010

18) Total amount of equity held at the end of December 2010

19) Total amount of non-current liabilities at the end of December 2010

20) Total amount of current liabilities at the end of December 2010

21) Total amount of revenues and expenses during 2010, under "Accrual basis accounting" which records revenues and related expenses during 2010.

TOPICS

Topic	Vocabulary	URI
Income	RGC,GJ,JICA	
Expenditure	RGC,GJ,JICA	
No of Employee	RGC,GJ,JICA	
Nationality of Owner	RGC,GJ,JICA	
Real Estate	RGC,GJ,JICA	
Land Area	RGC,GJ,JICA	
Balance Sheet Statement	RGC,GJ,JICA	
Profit Tax	RGC,GJ,JICA	

Coverage

GEOGRAPHIC COVERAGE

Nation-wide

Urban/Rural

Group of Provinces

Individual Province

01. Banteay Meanchey

02. Battambang

03. Kampong Cham

04. Kampong Chhnang

05. Kampong Speu

06. Kampong Thom

07. Kampot

08. Kandal

09. Koh Kong

10. Kratie
11. Mondul Kiri
12. Phnom Penh
13. Preah Vihear
14. Prey Veng
15. Pursat
16. Ratanak Kiri
17. Siem Reap
18. Preah Sihanouk
19. Stung Treng
20. Svay Rieng
21. Takeo
22. Oddar Meanchey
23. Kep
24. Pailin

UNIVERSE

Coverage of the Census (Refer to Appendix 7 and 8.)

The Census covered all establishments which existed at the reference date in the territory of the Kingdom of Cambodia.

The following establishments however, were excluded:

a) Establishments classified into "Section A Agriculture, forestry and fishing" specified in the United Nations International Standard Industrial Classification of Economic Activities, Revision 4 (hereinafter

quoted as the ISIC);

b) Establishments classified into "Section O, Public administration and defense; compulsory social security" specified in the ISIC;

c) Establishments classified into "Section T Activities of households as employers; undifferentiated goods and services-producing activities of households for own use" specified in the ISIC;

d) Establishments classified into "Section U, Activities of extraterritorial organizations and bodies" specified in the ISIC.

Producers and Sponsors

PRIMARY INVESTIGATOR(S)

Name	Affiliation
National Institute of Statistics	Ministry of Planning

OTHER PRODUCER(S)

Name	Affiliation	Role
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Japan International Cooperation Agency	Government of Japan	Technical Support
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FUNDING

Name	Abbreviation	Role
Royal Government of Cambodia	RGC	Funding
Japan International Cooperation Agency	JICA	Funding
Government of Japan	GJ	Funding

OTHER ACKNOWLEDGEMENTS

Name	Affiliation	Role
Mr. Fumihiko Nishi	JICA	Chief of Advisors
Mr. Yamauchi	JICA	Data Processing Technical Assistant
Mr. Ito	JICA	Analysis Technical Assistance

Metadata Production

METADATA PRODUCED BY

Name	Abbreviation	Affiliation	Role
LAY SOPHAT	LSP	National Institute of Statistics	Documentation
ROS BUNDANE	RBN	National Institute of Statistics	Archivist

DATE OF METADATA PRODUCTION

2013-07-22

DDI DOCUMENT VERSION

Version 01 (July 2013)- This is the first document files for EC2011.

DDI DOCUMENT ID

DDI-KHM-NIS-ECC-2011-v01

Sampling

Sampling Procedure

Not Applicable

Questionnaires

Overview

EC 2011 only uses one form

Data Collection

Data Collection Dates

Start	End	Cycle
2011-03-01	2011-03-31	Enumeration of Establishment

Time Periods

Start	End	Cycle
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Data Collection Mode

Face-to-face [f2f]

Data Collection Notes

Method of the Census enumeration

- 1) The Census enumeration was carried out through a method in which an enumerator visited each establishment within a certain enumeration area, interviewed the owner or manager of the establishment or his/her substitute who was entitled to represent the establishment, and filled in the Census Form.
- 2) In addition to this, a self-enumeration method was applied to the establishment, which requested to fill in the form by themselves.
- 3) In case that the enumeration did not finish due to reasons of establishments until 20th March 2011, "Special Survey Team" carried out the enumeration.

Enumerator

4,030 enumerators were employed temporarily for the Census. Each enumerator was assigned to one or two more villages, or one enumeration area which had been demarcated to accomplish their duties which were described in Enumerator's Manual.

Supervisor

484 supervisors were employed temporarily for the Census. Each supervisor was assigned several enumerators to accomplish their duties which were described in Supervisor's Manual.

Training of local staff, supervisors and enumerators

- 1) The training of provincial staff was done twice in the NIS: the first one was for two days on 14 and 15 December 2010; the second one was for five days from 17 to 21 January 2011.
- 2) The training of district and commune chiefs was done for a half day on 18 or 25 February 2011 in each province.
- 3) The training of supervisors and enumerators was done for five days between 14 and 25 February 2011 in each province.
- 4) Core Staff of NIS and the trainers of trainees (hereinafter, it refer to as TOT), which were assigned from among the staff of NIS were charged with the training of the above-mentioned seminars.
- 5) TOTs carried out the duties as ROs and AROs at the stage of the Census-conducting.

Submission of documents to the superior organizations

- 1) The enumerators submitted the documents including the Census Forms which were scrutinized completely to their supervisor no later than April 1st (Friday) 2011.
- 2) Finally, the Provincial Census Officers submitted the documents to NIS Census officer by the prescribed date of April 2011 after checking them.

Mapping

Village Boundary Maps were drawn on the basis of Village Maps of 2008 Population Census by province in order to instruct survey areas to enumerators. Villages with a large number of establishments were divided into Enumeration Areas. The Enumeration Area Maps were drawn in order to instruct the area of the Enumeration Area to the enumerator.

19. Pretest and pilot survey

1) Pretest

a) The pretest was carried out in around 15 Villages in Phnom Penh city as of 15 December 2009 for two weeks.

b) The pretest aimed to test form-designing, enumeration methods, instructions to be included in the enumerators' manual and so on, and the results were utilized for making appropriate plans for the 2011 Economic Census.

Pilot survey

a) The survey was carried out as of 1st March 2010 (one year before the Census date) during one month of March 2010 in around 200 Villages/Enumeration Areas selected on the basis of the sampling theory from among all provinces.

b) In addition to this, all large-scaled establishments with 100 employees and more were surveyed.

c) The pilot survey aimed:

(a) to test the final draft of the Census Form and other documents;

(b) to test work procedures of every stage of enumerators, supervisors, local government offices and NIS;

(c) to test tabulation methods to be adopted, and

(d) to gain statistical data on large-scaled enterprises and others. d) The results were released in the October 2010.

20. Post-census stage's business

1) Post Enumeration Survey was carried out in July 2011 in order to analyze coverage errors and content errors of the Census.

2) The Inter-censal Economic Survey is planned to be carried out in 2014 on the basis of the database constructed on the Census data in order to provide updated statistics on economic activities of establishments and enterprises of the country.

Questionnaires

EC 2011 only uses one form

Data Collectors

Name	Abbreviation	Affiliation
National Institute of Statistics	NIS	Ministry of Planning
Provincial Planning Departments	PDP,NIS	Ministry of Planning
University Student Contracted	NIS	Enumerator/Supervisor
Ministry of Education Youth and Sports (Teacher Contracted)	NIS	Enumerator/Supervisor

Supervision

All supervision were done by staff of the National Institute of Statistics, Ministry of Planning.

Regional Officer (RO)

Assistant Regional Officer (ARO)

Supervisor

Data Processing

Data Editing

The economic census data processing division of NIS is responsible for manual editing and coding of questionnaires, data entry, computer editing and tabulation, and the generation of products like the economic census database and maintenance of the web site

Other Processing

MS access programming package is used for data entry, computer editing and tabulation did in Simple Calculation System (SCS) Excel 2003 built by JICA Experts. The staff of the data processing division has been trained by NIS Staff the data processing consultant in using this software.

Data Appraisal

Estimates of Sampling Error

Not Applicable